

Lochbuie Elementary School

Special Meeting

1. **Call to Order** by President Baumgartner at 5:08
2. **Roll Call** Directors Baumgartner, Gustafson, Haffner, Hayes, and Jensen were present.
3. **Approval of Special Meeting Agenda**
Director Haffner moved to approve the agenda as presented. Director Gustafson seconded the motion.

Baumgartner - Yes	Gustafson - Yes	Haffner - Yes	Hayes - Yes	Jensen - Yes
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4. **Oath of Office / Swearing-in Ceremony**
Each of the elected directors was provided a signature document containing the oath. Notary Sarah Turner administered the oath to the four elected Directors. Signature requirements were completed and documents were notarized.

5. **Action Items**

- 5.1 **Acceptance of the 2021 Election Results**

Certificates of election were provided to each of the prevailing candidates. Board members were also provided with the official election results as posted by both Weld and Adams Counties. There was no additional discussion other than congratulatory remarks to the Board members.

Director Gustafson moved to accept the 2021 Election Results from Weld and Adams County. Director Hayes seconded the motion.

Baumgartner - yes	Gustafson - yes	Haffner - Yes	Hayes - Yes	Jensen - Yes
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- 5.2 **Election of Board President**

President Baumgartner called for nominations for the position of President. Director Haffner asked if the Board members had any desire to change from their previous positions and all agreed that would be their preference.

District Mission Statement

Creating opportunities for student success through a safe learning environment, engaging instruction, diverse activities, and a supportive community

Core Values

High Expectations
Safe Learning Environment
Quality Teaching
Rigorous Instruction
Communication, Community & Collaboration

5.3 Election of Board Vice President

5.4 Election of Board Secretary

5.5 Election of Board Treasurer

Director Haffner nominated Director Baumgartner for the position of President, Director Haffner as Vice President, Director Jensen as Secretary, and Director Gustafson as Treasurer. Director Hayes seconded the nomination. No other nominations were made.

Baumgartner - yes	Gustafson - yes	Haffner - Yes	Hayes - Yes	Jensen - Yes
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Board members were asked to specifically direct administration to notify the district's financial institutions regarding Board officer changes and execute signature cards accordingly in order to ensure timely and seamless financial transactions as required. No changes were necessary based on the elected officer positions; however, Board members agreed to have this documented in the minutes.

5.6 Appointment of Board Assistant Secretary and Treasurer

Board members appointed Hollee Hayes as Assistant Secretary/Treasurer.

5.7 Board Members Sign Confidentiality Affidavits

Dr. Rabenhorst and Notary Turner reviewed the requirements of the executive session confidentiality affidavits, and all five Board members completed the documents. The documents were notarized.

6. Selection of Board Representatives to Organizations and Committees

6.1 CASB Delegate Assembly Representative

By consensus Board members selected Director Gustafson to be the Board's Representative to the CASB Delegate Assembly. Ms. Gustafson will represent the Board at the CASB Fall Delegate Assembly in October and the Annual CASB Business Meeting in December. This Board representative is responsible to report back to the full Board any pertinent information discussed.

6.2 CASB Legislative Network Representative

By consensus Board members selected Director Gustafson to be the Board's CASB Legislative Network Representative. Ms. Gustafson will receive email reports from CASB

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during the legislative session as the Board's CASB Legislative Network Representative. This representative is responsible to report back to the full Board any pertinent information discussed.

6.3 Special Education Consortium Representative

By consensus the Board selected Director Baumgartner to serve as the Board representative on the Special Education Consortium Committee comprised of Weld Re-8 and Weld Re-3J districts. This representative is responsible to attend consortium meetings and report back to the full Board any pertinent information discussed.

6.4 District Accountability Committee Representative

By consensus the Board selected Director Hayes to serve as the designated Board Member to represent the Board on the District Accountability Committee. This Board representative is responsible to attend the 5-6 meetings per school year and report back to the full Board any pertinent information discussed.

6.5 Meet & Confer Joint Committee Representatives

By consensus the Board selected Directors Baumgartner and Jensen to represent the Board on the Meet & Confer Joint Committee. These representatives are responsible to attend Joint Committee meetings and report back to the full Board any pertinent information discussed.

7. Adjournment at 5:18

The image shows two handwritten signatures in black ink. The signature on the left is 'Cynthia Baumgartner' and the signature on the right is 'Paul Jensen'. Both signatures are written in a cursive, flowing style.

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